



UNIVERSITY PLACE SOCCER CLUB

BOARD OF DIRECTORS MEETING  
AUGUST 20, 2012  
APPROVED MINUTES

**Attendance**

UPSC Board Members Present

Chris Lilley, Scott Falk, Tom Webster, Tricia Lee

Teams Represented

**Boys:** U9- Havoc; U-9 Dynamite, U-10 Thunder, U-12 Lightning; U-13 Cobras, U-13, Blue Starz '99, U-14 FC Vikings, U-14 UPSC Fire, U-16 Blue Lasers, U-17 Thunder, U-17 UPSC Arsenal

**Girls:** U-9 Yellow Jackets, U-10 Rockets, U-10 Firecrackers, U-10 Pixies, U-10 Sparkly Spartans, U-11 Panthers, U-11 Blue Starz '01, U-12 Diamonds, U-13 Eagles-Blue, U-13 Rapids, U-14 Jaguars, U-14 UP United, U-15 Stars-Blue, U-15 Stars-White, U-16 Sparks, U-16 Mystics, U-16 Strykers

**I. Approval of June 2012 Minutes**

The meeting was called to order at 7:05 pm.

A motion was made to approve the draft minutes of the June 2012 UPSC board meeting. The motion was seconded and approved unanimously.

**II. Executive Board Reports**

*1. Secretary's Report (Tom Webster)*

Most teams that intended to field a team in the fall have submitted a completed Team Affiliation Request form. A majority of Team Affiliation Forms were approved at the June meeting. The Secretary read the names and age group of nine teams that have submitted a Team Affiliation Request Form since the June meeting. These team were: BU9 Dynamite, GU12 Venom, GU11 01 UP Blue Starz, GU9 Sparkly Spartans, BU19 Blue Lasers, GU16 UP Mystics, GU8 Blue Angels, GU13 Rapids, GU10 Pixies. No comments or objections were made.

The Secretary asked for a motion from the Executive Board to approve the announced list of Teams. The motion was seconded and unanimously approved the by Executive Board.

*2. Registrar's Report (Tricia Lee)*

- a. Current registration is at 480 players for 35 teams. This does not include micro teams.
- b. Initial league assignments for District III have been made, but some team are still outstanding, so changes are still possible. TPCJSA home league assignments are not yet available.
- c. We expect that TPCJSA will have player cards available in the near future. Once they are available, Tricia will develop a plan for distributing them to teams and will email teams with this plan. Each team is responsible for obtaining a pictures of all players and getting the cards signed and laminated. Coaches and team managers also must have a



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card. If a team plays outside of TPCJSA, plan on needing player cards. For all games, it is up to the game referee's discretion whether they are required. .

- d. If your team is playing at a tournament and you need a roster, please provide Tricia as much notices as possible, and at least 3 days minimum. If you want to include guest players on your roster, allow for additional time.
  - e. Teams are still allowed to move players around, but at some point you will not be able to move players. If your team does not have a full roster, you can pick up player.
  - f. Coaches should have a game sheet to hand to the referee before each game. You will need to include your team identification number. It is recommended that you print 3 sheets for each game, one for the referee, one for the opposing coach and one for your records.
  - g. Rosters for most teams are full, with only a few teams having space available. Therefore, the club will close registration, with a note posted to the website indicating that registration is closed. If your team is still looking for players, tell Tricia so she can be on the look-out for incoming players that may be available.
3. *Treasurer's Report (Dawn Decius)*

There was no Treasurer's report. However, teams should start seeing invoices for June and July practice times for Chambers Creek and Stadium.

4. *VP / Judiciary Committee Report (Scott Falk)*
- a. With no games yet played, there has been no recent judiciary action.
  - b. If a player on your team does receive a red card during the year, the game referee will report it to the league. However, coaches are asked to contact Scott for red cards or coach ejections. The league contact will contact the coach concerning disciplinary action. A red card means your player does not play the next game, once the notification has been provided. The player may play in future games until notice is provided.
5. *President's Report (Chris Lilley)*

There is no specific President's report. Chris incorporated his comments and items under the other agenda items.

### III. **Standing Committee Reports**

1. *Fields Chair Report (Andrew Torres) -*
  - a. Andrew brought practice schedules for fields. Teams were asked to double-check practice schedules to ensure its accuracy. There has been some maintenance on Chambers Creek A, which resulted in some field adjustments.
  - b. Andrew brought a schedule for lining each field. Teams are required to help keep the fields lined throughout the season. Teams should either sign up for preferred weeks or Andrew will assign teams. Teams are responsible for passing the lining equipment and paint to the next team.



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- c. Teams are strongly encouraged to be good stewards of the fields. Try not to practice on the heavy traffic areas of a field to reduce wear and tear.
  - d. Andrew will send out the lock combinations for the goals for the small sided fields. Lock combinations should not be provided to players.
  - e. Charlie Askins will be the new assistant to help with field equipment. Coaches are encouraged to have zip ties and tie up if see holes in nets. The club is aware that the nets at Evergreen West are in poor condition. Teams should notify Andrew or Charlie if they see equipment issues at the fields.
  - f. The UP School District has asked us not to use the fields on certain days, due to other events taking place at the school. Please respect these dates and remain off the fields. We have a good relationship with the school district and we want to keep it that way.
2. *Games Chair Report (Mike Gallagher)*
- a. Only District 3 schedules are currently posted. However, there have already been requests to move some teams as they were not assigned to the correct division. As a result, even posted schedules may change. No times will be assigned until schedules are firmer.
  - b. Mike will work with everyone to the extent possible to assign game times that work. Coaches that coach more than one team will receive first priority in scheduling requests.
  - c. Mike sets the time for home games. Away teams set their own game times. Coaches should verify times and fields with other team. Things change, especially at the end of season when fields get bad, so coaches are encouraged to re-verify game information less than a week before the scheduled game. Coaches are encouraged to re-notify team each week about home games. Teams should not rely on District III or TPCJSA for a field or game time information, as this is often incorrect. The game date is the only information on these sites that is generally reliable.
  - d. If a team needs to change a game time, please contact Mike. Also, the team must work with Richard Wunderle to ensure the referees are coordinated.
  - e. For games at the Curtis Stadium, please coordinate with Mike, who will involve Joe McNallan in Stadium scheduling. Mike needs to know who is playing in the Stadium. To save the Chambers Creek fields, the club asks select teams to go to Stadium as soon as football season is finished.
  - f. On game days, the home team is responsible for providing the game ball and for changing game jersey colors, if the visiting team wears the same color. Coaches are encouraged to ask opposing teams about jersey colors in advance, so arrangements can be made before the game about team colors.
3. *Referee Assignor's Report (Richard Wunderle)*
- a. Richard was not in attendance. The Referee report was given by various members of the board.
  - b. Richard takes care of assigning referees for the micro thru U10 teams. These referees are local kids. These referees are our local kids, so please be respectful. These represent



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the “training ground” for future full-sided referees and we lose a high percentage of these young refs due to negative experiences in these games.

- c. Referees for U11 and above self select what games to work. Therefore, teams and parents are strongly encouraged to be respectful to the referees. Teams (and clubs) that get a reputation as being hard on referees will find that referees stop working their games, and they are left without referees.
  - d. If no referees are present at a game, both teams are responsible for agreeing on a solution for how to referee the game. You are still responsible for playing the game.
  - e. There was a referee clinic last week in which about 40 people attended. Any youth that attend the clinic that is interested in refereeing games should contact Richard.
  - f. Coaches are encourage to analyze/rate referees, both the good and the bad. For U-10 and below, email comments directly to Richard. For U-11 and above there is an on-line form that can be completed. A link is available through the UPSC website. Coaches can also check this website prior to games to see if a center and assistant referees are assigned to a game.
  - g. If a referee does not show up to a game, please notify Richard so those referees are not paid for working a game they didn't work.
4. *Uniforms Chair Report (David Hunter)*
- a. David was not in attendance. The Uniform report was given by various members of the board.
  - b. Any teams that have not ordered uniforms should do so as soon as possible. Instructions for ordering uniforms are on the UPSC website. Teams need to pay for uniform orders before they can be picked up.
  - c. Dave will release uniforms in team units, not individually. He does have some spare uniforms, if a team needs a uniform for a guest player.
  - d. Dave stated that at the first home football game for Curtis High, the high school will be selling surplus soccer gear at the concessions stand. The high school also has some extra warm ups and soccer backpacks. If you are interested in these, contact Chris or Dave who can connect you with Frank.
5. *Micro Program Chair Report (Justin Richards)*
- a. There are currently about about two teams per age group for the micro teams. These teams are pretty much set as the team information has gone to Fircrest to begin scheduling. About 75 players have signed up. There is still some room on teams for kids to still sign up.
  - b. Dates for when games will start is unknown, possibly on September 15<sup>th</sup>. Some teams are still looking for coaches.
  - c. More detailed discussion will occur at a separate meeting for Micro teams.
6. *Website Chair (Jason Halverson)*
- a. Jason will close registration on the website.



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- b. Jason asked teams to send in pictures of teams and players to him so he can put rotating pictures on a website widget. Also, if you have team news from a tournament or other successes, let him know and he'll post it to the website. This helps promote our club and keeps the website fresh.
  - c. Teams should check the team lists on the website to make sure the information is correct.
7. *TPCJSA Rep Report (Scott Falk)*

No report as there was not a July TPCJSA meeting.

#### **IV. Old Business**

None

#### **V. New Business**

None

#### **VI. For The Good of the Game**

Teams reported on successes and results from recent tournaments.

#### **VII. Adjournment**

The meeting adjourned at 8:06pm.